

The regular meeting of the Bromley Council began at 6:00 P.M. with a pledge to the flag.

Roll call: Mayor Denham, Attorney Vocke, Mike Kendall, Dianne Wartman, Nancy Kienker, Tim Wartman and Gail Smith. Dave Radford is absent.

The December 2019 minutes were approved on a motion made by Smith and a second by Tim Wartman. Roll call: all aye. The motion carried.

### THERE IS NO CITIZEN REPORT

### AUDIT REPORT PRESENTATION

The audit for the fiscal year 2018-2019 was presented by Stephanie Huhn, a CPA from Bramel and Ackley, a certified public accountant and business advisor firm. This report is available in the office for review.

### PDS REPORT

Mayor Denham reports that PDS is actively patrolling the City and will attend any meeting, if asked to do so, to answer questions. PDS is now operating under proactive conditions for the City of Bromley.

### POLICE REPORT

This report is available in the office for review.

The Park Hills Police (PHP) Chief was asked to have an officer monitor speed on Bromley/Crescent Springs Road as our speed monitoring sign is not operating properly.

The Chief stated that there were no reports of thefts of Christmas packages delivered to residences.

### FIRE DEPARTMENT REPORT

This report is available in the office for review.

Kendall stated that there were two versions of the Fire/ALS contract between the City of Bromley and Ludlow Fire Department (LFD). ALS language has been added to the contract. There is an annual increase of 1.5% added to the contract. Meetings will be set up if additional funds are requested.

Mayor Denham has been given the updated copy of the contract.

Kendall moves that the contract between the City of Bromley and LFD be accepted. Kienker seconds.

Roll call: all aye. The motion carried.

Kendall reports that, due to all of the work done by LFD Chief Steward, all licenses are in order for LFD to provide all services to the City of Bromley.

### HALL COMMITTEE REPORT

Dianne reports that the gutters have been cleaned again. She is attempting to get a refund from All Clean who did not clean the roof and gutters properly causing rain water to run down the building and cause some flooding in the basement hall. This company has already been paid by the City for that portion of the work and for the installation and removal of the Christmas decorations from the City building.

Dianne has contracted with Whitford Roofing who discovered that the work by All Clean (cleaning of the roof and gutters) was not done. Gutter guards were actually missing. Whitford replaced the missing gutter

guards and did the cleanup work properly. If a refund from All Clean is not received within a week or so Dianne will ask that the Attorney pursue the matter.

Bob France, Public Works, caulked around the window in the basement where the leak occurred. The basement leaked during a recent hall rental, prior to the work being done by Whitford. The renters had to sop up the water. In the future the hall rental license will have the name and number of the custodian available if there are any issues with the hall that need immediate attention. This information may also be posted in the basement hall.

Mayor Denham reports that he and France have been replacing and/or repairing light fixtures and light bulbs in the building.

#### ROAD AND LIGHT AND LICENSE COMMITTEE REPORTS Radford

is absent.

Kendall stated that the speed monitoring sign is not working properly once again. Kendall reports that the company who supplied the sign does not supply the radar portion of the sign. Faulty parts will be returned for the second time. Kendall feels that this will be the last time that we ask for repairs to be made after which time the sign will be returned to the company.

Kienker feels that the traffic mirrors are working. Dianne feels that they are not working well. Some adjustments to the mirrors may be needed.

#### ATTORNEY REPORT

The Attorney read Ordinance 12-1-19 for the second time. This ordinance changes enforcement provisions regarding rental licenses (Joint Code Enforcement Board will enforce citation issues). Smith moves to accept this ordinance reading. Kendall seconds. Roll call: all aye. The motion carried. The Attorney is not satisfied with the wording of the ordinance that he has prepared regarding employee job descriptions. He will make changes and have the ordinance for the February meeting. The Attorney read Ordinance 1-1-20 for the first time. This ordinance is in regards to the removal of several restricted parking places once used by the Bromley Fire Department. Smith moves to accept this ordinance reading. Tim Wartman seconds. Roll call: all aye. The motion carried.

The Attorney stated that the filing deadline to run for Council has been moved up to June.

The Attorney will contact Sprint who has made a request to update their towers. He will refer them to PDS who may have to pursue this matter.

The Attorney has made a request for an Executive Session of Council to be held at the end of the committee reports.

The Attorney is still pursuing the matter of delinquent taxes on the mobile homes.

The Mayor suggests that the City may want to offer bidders a one-time opportunity to purchase blighted properties in Bromley. He suggests that, if no bids are received, we should pursue the removal of the properties.

Smith reports that she and Dianne have reviewed ordinances to the best of their ability and will meet with the Attorney to set up an appointment with the company who will do the recodification of the ordinances.

The Mayor has appointed himself to be the PDS representative for the City and Mike Kendall to be the alternate representative. Smith moves to accept these appointments. Kienker seconds. Roll call: all aye. The motion carried.

#### PARK AND PLAYGROUND COMMITTEE REPORT

Tim Wartman is still waiting on the man to pour the concrete.

Tim will contact TANK regarding several citizen requests for a bench at the bus layover location on Oak/Shelby. The City may pursue the matter if TANK is not willing to install a bench. France reports that the permanent Christmas tree was planted at the park today.

#### WAYS AND MEANS COMMITTEE REPORT

Smith makes a request to the committees for funding requests so that she can begin preparation of the 2020-2021 budget. She would like them by the end of March.

Smith asks that committee chairpersons obtain W-9's from contractors providing services to the City.

Checks will not be issued by the City until the W-9 has been received.

The Attorney informed Smith that it would be fine for the Treasurer to transfer funds from an Emergency Relief Fund, in the amount of approximately \$4,000.00, to the General Fund. The fund was set up in 1997 and has not been used to date.

Smith reports an income of \$244,000.00 in the General Fund and expenses in the amount of \$229,000.00.

#### NO REPORT FOR INSURANCE AND GRANTS

Kienker thanked France for removing all of the Christmas decorations. Kienker reports that the Christmas parade was a huge success.

#### MAYOR REPORT

The Mayor would like to have PDS do a survey on our sidewalks to see how bad they are in and what improvements need to be made. Kendall stated that Park Hills has had a survey done. The Mayor will contact Park Hills.

The Attorney stated that the City ordinance says that the property owner is responsible for their own sidewalk. He suggests that if there are sidewalk problems they should be corrected in a matter of months and letters should be sent to citizens regarding any problems that need to be rectified.

Smith moves that the Council go into executive session at this time to discuss pending litigation. Kienker seconds. Roll call: all aye. The motion carried. (6:40 p.m.).

Regular session resumes at this time.

Smith moves to accept all committee reports. Kienker seconds. Roll call: all aye. The motion carried.

OLD BUSINESS

Dianne Wartman reports that she has been in contact with the woman regarding moving the memorial monuments to another location. She has requested a quote and a more detailed, professional-type, design than that which was received. She will continue to pursue this matter.

Kendall reports that he has distributed paperwork to the Council regarding the Main Street Project. He and the Mayor met with District 6 on Friday. They met at 305 Main Street. Duke's electric line runs up to this property and is causing a problem. A specific set of guidelines must be met in regards to this Project. Duke is being asked to remove the line.

Frankfort is insisting that devices be put on the poles by Duke. Duke has no way of doing what is being requested by the State, who continues to be insistent. The City of Newport is having similar problems with the State. Kendall may contact Newport so that they and Bromley could possibly join forces. Kendall stated that Bromley could get another contractor to do the electrical work for the Main Street Project but we would then become responsible for that portion of the Project (not the case if Duke Energy does the work).

Kendall would like to set up a funding meeting to try and get more money from the State. The 305 Main Street Wall Project, (which originally was to be repaired at a cost of \$75,000.00 and has now increased to \$175,000.00), is causing a major problem. There was only one bid (\$175,000.00) to repair the wall at 305 Main Street.

Kendall stated that the State is holding up the project because of this matter and their design requirements and it is their wall.

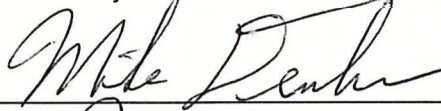
Kendall stated that the company who supplied Bromley's welcome signs would like to do a video presentation of our signs to use as advertisement to get other jobs. The Attorney stated that it would be okay to sign an agreement to allow this to be done.

NO NEW BUSINESS/NO COMMUNICATIONS

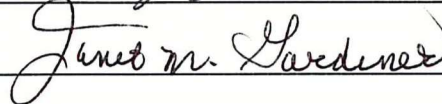
BILLS

Smith moves to pay the bills. Kendall seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Tim Wartman seconds. The meeting adjourned at 7:03 p.m.

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MAYOR

CLERK